

Managing Director of Operations



The Managing Director of Operations is expected to:

You will provide direction and strategic guidance to the executive team of the 180DC Berlin branch in ways that promote the organization's culture and values. You will also strategically oversee and manage the progress of operations.

The ideal candidate will be an excellent leader and will have experience in managing staff of different disciplines to produce results in a timely manner. They will also be able to develop efficient strategies and tactics. The ideal candidate is a strong sparring partner for each department and improves the quality of the respective work. Managing the executive team implies providing everything the team needs to perform, from meeting space for team meetings to the required mindset.

Strategic thinking and strong communication are the most important skills in this role. You should also be analytical with strong organizational abilities. If you also have experience in market research and business operations, we'd like to meet you. Ultimately, you will help our company adapt to changes and grow.

The goal is to ensure that all programs deliver the desirable outcome to our organization. You must be willing to spend on average 8-10 hours a week in this role. There will be phases where you will be requested to spend more than 10 hours a week (initial phase) and phases where the workload will require only a few hours (mid/end phase).

Responsibilities

- Work closely with the other Managing Director to plan Sprints.
- Awareness of activities in backlog and prioritize tasks
- Help facilitate team meetings, Sprint Review & Retrospective.
- Ensure the flow of information between all departments
- Understand and shape the company's vision, mission and strategy
- Drive the vision and mission of 180DC Berlin
- Ensure all activities are in line with the values of the 180 DC **Berlin** organization
- Providing vision and direction to the Agile development team
- Support the departments as a sparring partner in day to day business

- Responsible for the measurement and effectiveness of processes, internal and external.
- Provide mentoring and development to the Exec team.
- Develops and/or improves templates and tools.
- Support departments in Goal(OKR) & KIP setting, as well as progress monitoring.
- Manage performance reviews.
- Develop plans to materialize strategy and analyze business proposals
- Assess the organization's operational and strategic performance
- Align processes, resources-planning and department goals with overall strategy
- Provide support and insight into significant organizational changes (e.g. shift in strategic focus)
- Support executives in making effective decisions
- Keep input on "Compass" up to date

Qualifications

- Proven experience in working with 180 Degrees Consulting preferably in the executive team, alternatively as a consultant
- Proven experience as a Strategic Planner or Business Consultant
- Knowledge of business operations and procedures
- Thorough understanding of project/program management techniques and methods
- Experience with performance evaluation and change management principles
- Demonstrable strategic thinking abilities
- Analytical mind with problem-solving aptitude
- Organizational and leadership skills
- Good presentation and public speaking skills
- Excellent communication skills and capacity to be empathic
- Team Player who sees where someone needs support